

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Presided over by:
Prof. Srikanth Jatla
Director

Date: 10 Oct 2024
Time: 3 pm
Venue: Board Room

Members Present:

S.No	Name	Designation
1	Prof. Srikanth Jatla	Director, Chairperson, IQAC
2	Dr. Y Azith	Professor, Coordinator, IQAC
3	Dr. Ramesh Nimmatoori	Sceretary
4	Dr. P Rajavardhan Reddy	Principal
5	Dr. K Raghu Naga Prabhakar	Professor
6	Dr. M V Narasimha Rao	Professor
7	B Seshagiri Rao	Associate Professor
8	D Siva Ranjan Das	Associate Professor
9	B Santosh Kumar	Associate Professor
10	B Srikanth	Administrative Officer

Agenda:

- Review of the previous meeting's minutes
- Review on preparations for NAAC Accreditation
- Application for 2F to UGC
- Review of Activities organised by various support systems
- Planning of activities by various support systems
- Other Matters

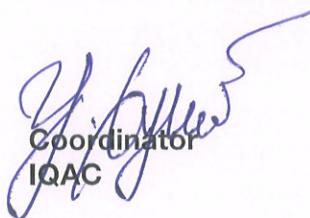
Minutes:

1. The meeting commenced at 3:00 PM with Prof. Srikanth Jatla welcoming all members. The minutes of the previous meeting were reviewed and approved.
2. Dr. Y Azith informed the members that the SSR was successfully submitted to NAAC on 29th September 2024 and the Student Satisfaction Survey was initiated by NAAC. He shared that the students were given information regarding the SSS questionnaire and process and the same was also promoted in social media. He thanked all the members for their support in submitting the SSR with all the required details and mentioned that the DVV clarifications may be given by NAAC by the end of the current month.
3. Dr. P Rajavardhan Reddy presented a detailed report on various activities organised by the institution and provided a detailed report on Atharva, Annual Day Celebrations. He also presented a brief note on the programs organised under each of the support systems.

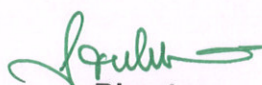
4. Further, Dr. P Rajavardhan Reddy requested approval of the members to apply for 2F to UGC so that the institution can explore avenues for research funding from the government, which was agreed by all the members.
5. Prof. Srikanth Jatla mentioned that the institution is gearing up to invite the first year students for the academic year 2024-25 as the admission season has come to a close. He informed the members that the orientation program will be organised from 21st October 2024 to 26th October 2024 culminating in an Induction Day, Alaap on 26th October 2024. Mr. Siva Ranjan Das, HoD, MCA has consented to be the Convenor for the event.
6. Mr. D Siva Ranjan Das has presented the list of activities the CSI student branch of the institution planned for organising including an Awareness Program on Programming and Computer Fundamentals to the students at Zilla Parishad School.
7. Mr. Santosh Kumar informed the members that the alumni members from the department of Business Management are planning to distribute sweets to the underprivileged school children on the occasion of Diwali on 26th October 2024.
8. To promote eco-friendly Diwali among students and staff, Prof. Srikanth Jatla informed the members that the festivities committee is planning to organise the celebrations on campus using only lighting of lamps.
9. Dr. P Rajavardhan Reddy shared with the members regarding various ICT programs being planned in association with Magic Bus, orientation programs on careers abroad, internship training programs in association with Angel One and MANAC Infotech and project orientation sessions being planned in the months of November and December 2024.
10. Prof. Srikanth Jatla requested the members to approve 29th and 30th November 2024 as dates for celebrating Freshers Day, Aagaman for MBA and MCA departments, which was agreed by all the members.
11. The HoDs have presented their schedule of department academic activities for upcoming months which the committee members have approved.
12. Prof. Srikanth Jatla summarised the key points discussed and outlined the next steps.
13. The meeting concluded at 4:45pm.

Resolutions:

- Resolved to apply for 2F to UGC and submit a request to OU for the same by Nov 2024.
- Resolved to organise Orientation Program for first years from 21st Oct 2024 and Induction Day on 26th Oct 2024.
- Resolved to organise Eco-Friendly Diwali celebrations on campus on 26th Oct 2024.
- Resolved to organise various ICT programs and awareness sessions on projects and internships as planned by the respective support systems in association with industries.
- Resolved to organise Aagaman, Freshers Day celebrations on 29th and 30th Nov 2024.


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