

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 1 April 2024
Time: 3 pm
Venue: Board Room

Presided over by:
 Prof. Srikanth Jatla
 Director

Members Present:

S.No	Name	Designation
1	Prof. Srikanth Jatla	Director, Chairperson, IQAC
2	Dr. Y Azith	Professor, Coordinator, IQAC
3	Dr. Ramesh Nimmatoori	Sceretary
4	Dr. P Rajavardhan Reddy	Principal
5	Dr. K Raghu Naga Prabhakar	Professor
6	Dr. M V Narasimha Rao	Professor
7	B Seshagiri Rao	Associate Professor
8	D Siva Ranjan Das	Associate Professor
9	B Santosh Kumar	Associate Professor
10	B Srikanth	Administrative Officer
11	Ch Akshay	Alumnus
12	L Lavanya	Industrialist

Agenda:

- Review of the previous meeting's minutes
- Review on preparations for NAAC Accreditation
- Review of implementation of ERP
- Review of Activities organised by various support systems
- Planning of activities by various support systems
- Other Matters

Minutes:

1. The meeting commenced at 3:00 PM with Prof. Srikanth Jatla welcoming all members. The minutes of the previous meeting were reviewed and approved.
2. Dr. Y Azith presented an update on the preparations for applying for NAAC accreditation. The sub-committees formed previously have begun working on the NAAC criteria data. The committee is on track to submit the NAAC IQA by the end of June 2024 and simultaneously work on the NAAC SSR.

3. Dr. P Rajavardhan Reddy reported progress on the ERP implementation and informed that apart from the students and LMS modules, the attendance and examination modules were also implemented. It was decided to perform submission of student assignments, conducting online quizzes and taking attendance online using the LMS module of ERP.
4. Dr. P Rajavardhan Reddy presented action plans from various support systems. Activities included curricular, co-curricular, and extra-curricular events, celebrating national and international importance days. The cell members emphasised the importance of active participation and timely execution of these plans.
5. Mr. B Santosh Kumar informed the cell members that the Management Meet, Adyant, organised on January 24th and 25th, 2024, successfully and many students have participated and won prizes. He also informed that the department of MBA is planning to organise a one week Faculty Development Programme on Visual Data Intelligence in May 2024.
6. Mr. B Santosh Kumar has also updated the committee with the details of the students who got placed in the ICICI Prudential Placement Drive that took place on campus on 27th March 2024.
7. Mr. D Siva Ranjan Das informed the cell members that CSI student chapter of the institution is planning to organise a one day bootcamp on AGILE Methodology and Quality Engineering in May 2024. He also informed that a national level poster presentation competition, AI Innovate is being planned in the third week of April 2024.
8. Mr. D Siva Ranjan Das updated the status of collection of information for the preparation of the quarterly newsletter, Aurora Chronicle and he suggested that the newsletter may be launched during the first week of April 2024.
9. It was also decided by IQAC to launch all the clubs including innovation club, arts club, dance club, music club, photography club and nature club in the month of April 2024 and start conducting activities under each of the clubs.
10. Prof. Srikanth Jatla suggested to form a Student Activity Committee to plan, organise and oversee various student activities on campus by inviting registrations from interested students and selecting them through a thorough process by the third week of April 2024.
11. Prof. Srikanth Jatla summarised the key points discussed and outlined the next steps.
12. The meeting concluded at 5:00pm.

Resolutions:

- Resolved to use the LMS module of ERP for assignments, quizzes and attendance.
- Resolved to organise a one week FDP on Visual Data Intelligence in May 2024.
- Resolved to organise a national level poster presentation competition, AI Innovate, under CSI Student Chapter in the third week of April 2024.
- Resolved to organise a one day national level AGILE Methodology and Quality Engineering Bootcamp in May 2024.
- Resolved to release Aurora Chronicles, quarterly newsletter in the first week of April 2024.
- Resolved to launch all the clubs in April 2024.
- Resolved to form a Student Activity Committee by the third week of April 2024.




Director

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